

ANUBHAV DAS

SKILLS

Operating Systems: Windows XP/7/8/10, Mac OSX
Coding languages: HTML, CSS, JavaScript, PHP, SQL
Software: Microsoft Office 365, Adobe Suite, Cherwell
Other: Public speaking, creative writing, proofreading

EXPERIENCE

Web Design Intern | WI Economics Council | September 2017 – December 2017

Redesign website based on previous concepts, remove redundant information, create responsive layout and design

Help Desk Supervisor/Technician | UW-Milwaukee | October 2016 – December 2017

Monitor consultants, review incidents and designate tasks, maintain machines, handle high level incidents, technical troubleshooting including data retrieval, slowdowns, and general questions. Documented, escalated, resolved, and closed incidents.

EDUCATION

Bachelor of Science | UW-Milwaukee | 2017

Major: Information Science and Technology

Minor: Communication

Certificate: Digital Arts and Culture

OBJECTIVE

Forward thinking individual who enjoys working and getting experience towards future endeavors through use of well-developed speaking and writing skills and knowledge of computer systems and software



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VOLUNTEER

Hindu Temple and Cultural Center | 2008 – 2016

Technical troubleshooting, flyer design, event consultant

Madison Church | 2015 – 2016

Technical troubleshooting, soundboard and lights